

**Minutes of Regular Board Meeting  
Of the Panola Charter School  
Board of Directors**

November 13, 2023

5:30 PM

- I. The meeting was called to order by board President, Carlton Shamburger at 5:30 p.m. on November 13, 2023 in the board room of Panola Charter School. Those present were: President: Carlton Shamburger, Vice-president: Todd Malone, board members Glenda Clabaugh, Polly Maines, Janet Humber and Jim Holder. Others present were: CEO-Charles Worley and Business Manager- Monnie Pennington.
- II. An invocation was given by Polly Maines and pledges were led by Glenda Clabaugh.
- III. Open forum – None
- IV. Administrative Reports
  - a. Mr. Worley reported that we have a good group of students this year. Attendance seems to be consistent.
  - b. Mr. Worley gave an update on enrollment. We have 169 so far with all the principals continuing to talk to new students every day. There are 29 on PCS, 47 on PECHS and 93 on TECHS. We have a 98% attendance rate.
  - c. Mrs. Pennington gave an update on the financial situation. So far everything is looking good. Getting ready for the audit.
- V. Action/Discussion Items
  - a. Polly. made a motion to approve the minutes from the October meeting. Janet Humber seconded the motion. It passed unanimously.
  - b. Janet Humber made a motion to approve the Governance Reports. Todd Malone seconded it. It passed unanimously.
  - c. Jim Holder made a motion to have adjunct faculty for Texas AgriLife. Glenda Clabaugh seconded it. It passed unanimously.
  - d. Janet Humber made a motion to purchase fire proof file cabinets for the Disaster recovery Plan for files. We would keep the cost to within \$10,000-\$12,000. Glenda Clabaugh seconded it. It passed unanimously.
  - e. Jim Holder made a motion to retroactively adopt a bell schedule for 2023-24 school year. Glenda Clabaugh seconded it. It passed unanimously.
  - f. Polly Maines made a motion to amend the 2022-23 budget. Janet Humber seconded it. It passed unanimously.
- VI. The Board went into executive session at 5:41.
- VII. The open meeting resumed at 5:47.
- VIII. Items discussed: Glenda Clabaugh made a motion to accept Rhory Howell's resignation as a teacher on the TECHS campus. Polly Maines seconded it. It passed unanimously. Jim Holder made a motion to hire Rhory Howell as Business Manager as of January 1, 2024. Monnie Pennington will continue till January 31, 2024. Glenda Clabaugh seconded it. It passed unanimously.
- IX. Recommendations for the next meeting are:
- X. The next meeting will be January 22, 2024 at 5:30 pm at the board room of Panola Charter campus.

XI. A motion was made by Glenda Clabaugh to adjourn. Polly Maines seconded it.  
Adjournment was at 5:56 pm.

Signature *Polly Maines* Date 11-13-2023